



RECEPTION:

We, at Clay Hill Farm, believe the Reception is a time for the bride, the groom, and their families, to truly enjoy the day, free from any last minute concerns. So, at Clay Hill Farm, we take as much time as is necessary to discuss your plans for the Reception ahead of time, so that on the day of the wedding, everything is orchestrated to run beautifully and the family is able to mingle and entertain.

We are able to offer this service from the simplest of cocktail and hors d'oeuvre Receptions, to the most elaborate of gourmet sit-down tented feasts. Our professional wedding consultants have a combined 30 years experience, and are well trained to handle any and all of your Reception questions and concerns. Our team of talented chefs are willing to create a special menu for you, if necessary, to accommodate the *wedding of your dreams*.

Every wedding at Clay Hill Farm is exclusive. We guarantee complete privacy. All eleven acres of our elegant grounds are for you and your guests to enjoy during the Reception. Receptions at Clay Hill Farm are five hours in length. On-site ceremony options are also available.

There are no hidden costs at Clay Hill Farm, we do not believe in surprises. Our facility charge is \$750 for a daytime Reception and \$1,500- \$3,500 in the evening. This facility charge includes; valet service, professional coordination from the first tour through the event, set-up of the interior, and exclusive use of the grounds, all restaurant amenities and seasonal accents. In the evening, the facility charge also includes a chauffeured 6-passenger car for the last 2 hours of the Reception.

To reserve a date at Clay Hill Farm, a \$750 non-refundable retainer will be due within one week of a verbal commitment to a date. Another \$750 non-refundable retainer will be due 6 months prior to the event. For evening events, a non-refundable retainer of \$2000 is due within one week of a verbal date commitment. A second non-refundable retainer in the amount of \$2000 will be due 6 months prior to the event. Once all the Reception details are in place our wedding consultants will create a written estimate for you outlining event details and costs. Fifty percent (50%) of this estimate will be due 90 days before the wedding. The balance of food and rental charges will be due 10 days before the wedding. All retainers and payments are non-refundable. All monies received will be deducted from the final bill due at the end of the Reception.

A final statement of the number of guests, and the breakdown of meals, if a choice menu, is due 10 days before the event. Your final bill will reflect this number. ***If you have a dinner menu with meal choices and do not inform us of meal break-downs 10 days before the event, an additional \$3 per person will be added to your final bill.*** All prices are subject to change.